

Approval to Service Checklist

Subdivision Name:	TBD
30T#:	TBD
R.P.#:	TBD
Stage:	TBD
Phase:	TBD
Consultant:	TBD
Contractor:	TBD

<u>Condition</u>	<u>Description</u>	<u>Date</u>	<u>Reference</u>	<u>Responsible</u>
3.1	Servicing Request Letter Received;			Engineering
3.1	Approved Engineering Drawings;			Engineering/ MOECC/ Region Engineering
3.1	MOE – Approval for SWM;			MOECC
3.1	MOE – Approval for Sewers			MOECC
3.1	Kit Utilities - Form 1 for watermain (see user fee schedule for current year fee to Utilities);			Utilities
3.1	Region - Form 1 (Regional Watermain);			Region
	Road Closure Permit – Trans Planning;			Transportation
3.2	Approved SWM Design;			Engineering
3.2	SWM Landscape Plan			Parks/ Engineering
3.3 a	Legal - 60% Security in place;			Engineering
3.5	Planning - Lotless Blocks Draft Ref Plan;			Planning
3.7	Engineering Fee 100%;			Engineering
3.8	Copy of Executed Contract Document;			Engineering
3.8 b	Contractor Insurance naming City;			Engineering
3.8 b	Contract Document (WSIB);			Engineering
3.9	Staging/Phasing			Engineering/ Planning
3.10 a	Hydro One			
3.10 b	Public Road			

3.11 (i)	Planning Clearance – Zoning;			Planning
3.11 (ii)	Planning Clearance – Tree Management/DVP			Planning
3.17/3.11 (iii)	Planning – draft subdivision plan final lotting;			Planning
3.14	Master Tree Planting Plan– Parks Division;			Parks
3.15	Park Design - Parks			Parks
2.14	Post Development SWM Monitoring			Engineering
2.15	Lot Grading Control Plan			Engineering
	Other Draft Plan Conditions...			Consultant

Project Manager

Date